



6TH GRADE CLASS CALENDAR 2016 - 2017

ROOM PARENTS: Laura Worrel
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Welcome! We are excited about the coming year at St. Michael's. Thank you for volunteering and helping to make this year successful for our children. If you are unable to fulfill a volunteer commitment during the year, please try to find a substitute. If this is not possible, don't worry, just call your room parent and let them know.

AUGUST

29th (Monday)

- MIDDLE SCHOOL ORIENTATION:
 - 9:00 a.m. 6th grade and new students
 - 10:30 a.m. Returning 7th & 8th graders

30th (Tuesday)

- LOWER SCHOOL & MIDDLE SCHOOL: FULL DAY

31st (Wednesday)

- MIDDLE SCHOOL: Blessing of the Backpacks, 8:00 a.m.

SEPTEMBER

5th (Monday)

- LABOR DAY: NO CLASSES

13th (Tuesday)

- MIDDLE SCHOOL: Back to School Night, 7:00 p.m. in the Great Hall

14th (Wednesday)

- SCHOOL PICTURES FOR MIDDLE SCHOOL STUDENTS.
All students are photographed, regardless of whether they are purchasing pictures. Eighth grade students will receive separate instructions about school pictures.

16th (Friday)

- MIDDLE SCHOOL: Bowling Social

23rd (Friday)

- MIDDLE SCHOOL: SCA Primary

26th (Monday) - 30 (Friday)

- MIDDLE SCHOOL: SCA Campaign Week

30th (Friday)

- MIDDLE SCHOOL: SCA Speeches & Elections

OCTOBER

3rd (Monday)

- MIDDLE SCHOOL SCA At Large Nominations

6th (Thursday)

- 6th & 7th GRADES: Challenge Discovery Field Trip
The 6th and 7th grade will attend the Challenge Discovery course at the University of Richmond. Buses will leave school promptly at 8 a.m. and return at 2:45 p.m. Students need to bring a bagged lunch and a drink or two. Please label lunches and drinks. More details will be forthcoming.
Two parents are needed to attend and take photographs. These parents will drive separately from the bus. Please bring a large cooler of ice for students' drinks.
1. Lisa Geisz
2. Jennifer Jung

Alternate:

1. Jennifer Rector

7th (Friday)

- SMPA Tennis Tournament: Chair: Jules Kearfott, (jules.kearfott@gmail.com)
9:00 a.m. - 11:30 at the Bon Air Community Center. Cost is \$25 per player.
- Make checks payable to “SMPA” which can be dropped in designated box in the SMPA room located at the Bon Air campus.

10th (Monday)

- COLUMBUS DAY: NO CLASSES

20th (Thursday)

- DAD’S NIGHT OUT: Singleton Campus, 6:30-8:30 p.m.

21st (Friday)

- MIDDLE SCHOOL DANCE: 7:00 - 9:00 p.m. Costumes optional. Tickets are \$7 at the door.

26th (Wednesday)

- MIDDLE SCHOOL TEACHER TREATS: Provided by 6th Grade
Details under ‘Special Projects and Activities’ page. Please bring enough to feed 20 and set-up is in the teacher’s lounge.

1. Lauren Flood
2. Carol Duval
3. Allison Reining
4. Sandy Myers
5. Kim Boag

31st (Monday)

- MIDDLE SCHOOL HALLOWEEN TREATS. Volunteers work as a team to provide treats to the grade. Deliver the treats to the Singleton kitchen in the morning. Clearly label them with the name of the class as they will be served in the Great Hall during lunch. The treats need to be relatively the same for each grade (e.g., 6th grade treats need to be comparable, 7th grade need to be

comparable, etc.). Make enough to feed 45. They do not need to be coordinated between the grades.

1. Jennifer Rector (ALL)

NOVEMBER

4th (Friday)

- MIDDLE SCHOOL Day of the Dead 1:00 p.m.

Volunteers needed to help with the fiesta and clean up at the end of the day.

1. Cindy Arnold
2. Angela Sheppard
3. Julie Yartz
4. Jen Gorey

Photographer: Jennifer Jung

7th (Monday)

- CLERICAL DAY: NO CLASSES

7th (Monday) – 11 (Friday)

- MIDDLE SCHOOL CONFERENCES

Sign ups for individual conferences will be scheduled using Sign Up Genius.

Parents will receive an email from the room parent containing sign up instructions.

11th (Friday) -

11 volunteers are needed to bake 2 dozen homemade treats each for the middle school open house on 11/13. Total needed: 14 dozen cookies - nothing too fancy needed, choc chip, sugar, etc. - and 8 dozen brownie bites - can be baked as regular brownie tray and cut into small bites. Treats should be dropped off to the MS kitchen on Friday, 11/11 by 3 p.m. They need to be marked "Middle School Open House."

Jana McQuaid 2 dozen cookies

Julie Yartz 2 dozen brownies

Carol Lambert 2 dozen cookies and 2 dozen brownies

Virginia Ward 2 dozen cookies
 Lauren Flood 2 dozen cookies
 Shannon Norris 2 dozen cookies
 Alison Reining 2 dozen cookies
 Sean O'Brien 2 dozen brownie bites

16th (Wednesday)

- Joint project with second graders. Sixth grade students to be dropped off at Bon Air at 8 a.m.

Drivers are needed at 9:15 a.m. to take students back to Singleton Campus.

- | | |
|----------------------|----------------------------|
| 1. Kim Schwartz (3) | 7. Lauren Flood (6) |
| 2. Carol DuVal (5) | 8. Lisa Schuster (5) |
| 3. Sean O'Brien (4) | 9. Lisa Geisz (6) |
| 4. Laura Stewart (5) | 10. Julie Yartz (6) |
| 5. Diana Avery (5) | 11. Christina Whitaker (6) |
| 6. Erin Bacon (5) | 12. Alt. John DuVal |

23rd (Wednesday)

- THANKSGIVING BREAK: NO CLASSES

28th (Monday)

- CLASSES RESUME

DECEMBER

NOTE: St. Michael's stresses Christmas as a religious holiday. Gift giving among students is discouraged. Collections for Room Parents are not encouraged or expected. Please note solicitation of additional money from students or parents is against school policy.

9th (Friday)

- MIDDLE SCHOOL CHRISTMAS TREATS. Volunteers from each class work as a team to provide treats to the grade. Deliver the treats to the Singleton kitchen in the morning. Clearly label them with the name of the class as they will be served in the Great Hall during lunch. The treats need to be relatively the same

for each grade (e.g., 6th grade treats need to be comparable, 7th grade need to be comparable, etc. They do not need to be coordinated between the grades.

1. Lisa Schuster
2. Alison Reining

- MIDDLE SCHOOL CHRISTMAS DANCE 7:00 p.m. Christmas festive dress

15th (Thursday)

- CHRISTMAS PAGEANT DRESS REHEARSAL: St. Michael's Church, 8:30 a.m. Middle School students attend the dress rehearsal. Students are dropped off at St. Michael's Church at the Bon Air Campus at 8:15a.m.

Drivers are needed to transport students back to the Singleton Campus at approximately 9:45 a.m.

- | | |
|----------------------|---------------------------------|
| 1. Erin Bacon (5) Y | 7. Angela Sheppard (5) Y |
| 2. Carol Duval (5)Y | 8. Lisa Schuster (5) Y |
| 3. Fran McCloud (5)N | 9. Tamara Broughton (5) Y |
| 4. Jen Gorey (5) Y | 10. Kim Schwartz (3) Y |
| 5. Lauren Flood (6)N | 11. Alternate: Evan Davis Y (4) |
| 6. Dia Flora (7) Y | |

16th (Friday)

- CHRISTMAS BREAK BEGINS. Noon dismissal for grades 4-5. 11:35 p.m. dismissal for Middle School.

JANUARY

2nd (Monday)

- CLASSES RESUME

16th (Monday)

- MARTIN LUTHER KING HOLIDAY: NO CLASSES

18th (Wednesday)

- MIDDLE SCHOOL Teacher Treats: Provided by 6th Grade

Details under ‘Special Projects and Activities’ page.

1. Jana McQuaid
2. Christine Issacs
3. Katherine Crawford
4. Sandy Myers

30th (Monday) – 3rd (Friday)

- MIDDLE SCHOOL CONFERENCES

Sign ups for individual conferences will be scheduled using Sign Up Genius. Parents will receive an email from the room parent containing sign up instructions.

31st (Tuesday) - 3rd (Friday)

- BOOK FAIR: Bon Air Campus, Atrium.

FEBRUARY

2nd (Thursday)

- BOOK FAIR OPEN HOUSE: Following Lower School Dismissal

7th (Tuesday)

- 6th GRADE FIELD TRIP TO VMFA

Parent drivers are needed at the middle school no later than 9:15 a.m. We will depart the Singleton Campus at 9:30 a.m and return around 11 a.m. Include the number of students you are able to transport. Please indicate with (P) if you are also willing to be a photographer for this trip. Additional parents are welcome to attend by riding with another driver or meeting the group at the VMFA. Please note that space in some of the galleries is limited, so parents may need to be flexible moving in and out of groups to help preserve space.

Drivers:

- | | |
|-----------------------|----------------------|
| 1. Dia Flora (6) | 7. Lauren Flood (6) |
| 2. Lisa Geisz (6) | 8. Anya Mills (5) |
| 3. Alison Reining (4) | 9. Sandy Myers (6) |
| 4. Peyton Wells (5) | 10. Hilary Dixon (6) |

- 5. Lisa Schuster (5)
- 6. Kim Phillips (5)

- 11. Fran McCloud (5)
- 12. Mary Boodell (4)

10th (Friday)

- MIDDLE SCHOOL VALENTINE’S TREATS.

Volunteers from each class work as a team providing TREATS to their specific grades. Deliver the treats to the Singleton kitchen in the morning. Clearly label them with the name of the class as they are served in the Great Hall during lunch. The treats need to be relatively the same for each grade (e.g., 6th grade treats need to be comparable, 7th grade need to be comparable, etc. They do not need to be coordinated between the grades).

1. Jennifer Rector (ALL)

- MIDDLE SCHOOL VALENTINE’S DANCE, 7 - 9 p.m.

11th (Saturday)

- AUCTION: The John Marshall Hotel, 6:00 p.m.
Details under “Special Projects and Activities” page

20th (Monday)

- PRESIDENT’S DAY: NO CLASSES

23rd (Thursday) - 26th (Sunday)

- MIDDLE SCHOOL PLAY

MARCH

3rd (Friday)

- SPRING BREAK: Lower School Noon Dismissal. Middle School 11:45 p.m. Dismissal.

13th (Monday)

- CLASSES RESUME

24th (Friday)

- MIDDLE SCHOOL Health & Wellness Day

APRIL

10th (Monday) – 14th (Friday)

- MIDDLE SCHOOL CONFERENCES

Sign ups for individual conferences will be scheduled using Sign Up Genius. Parents will receive an email from the room parent containing sign up instructions.

10th (Monday) - 13th (Thursday)

- TEACHER APPRECIATION WEEK

Children are encouraged to make a card or bring in some other *homemade* token of appreciation during the week. Please do not forget specialty teachers and administration. Teacher Appreciation Week Chairs – Erin Bacon (benanderin2@comcast.net) and Laura Stewart (tdslcs@yahoo.com)

Each grade is asked to provide 6 volunteers (1 brings drinks/5 bring treats) to supply treats and drinks on their assigned day during Teacher Appreciation Week. More information about this will follow from the Teacher Appreciation Committee in *March*.

11th (Tuesday)

Volunteers to bring drinks:

1. Anya Mills (All)

Volunteers to bring treats:

1. Lauren Flood
2. Kim Schwartz
3. Carol DuVal
4. Sandy Myers
5. Tamara Broughton

13th (Thursday)

- TEACHER APPRECIATION LUNCHEON

The Teacher Appreciation Luncheon is scheduled for April 13. Please ask a volunteer to stay with your class on the day of the luncheon. Teachers attend the luncheon during their regular lunch period, so confirm that time with the teacher. Please encourage your teacher to enjoy a leisurely lunch, as this is in appreciation of the work they do for all of us.

Teacher

1. Jennifer Rector

Teacher

1. Leesa Gregory

14th (Friday)

- GOOD FRIDAY: NO CLASSES

17th (Monday)

- EASTER MONDAY: NO CLASSES (possible make-up snow day)

MAY

1st (Monday) through 5th (Friday)

- SPIRIT WEEK

Students show their school spirit by dressing according to the theme of the day.

Spirit week themes will be announced at a later date and communicated via This Week @ St. Michael's.

5th (Friday)

- MIDDLE SCHOOL Semi-formal Dance, 7:00 - 9:00 p.m.

5th (Friday)

- MAGIC DRAGON DAY SETUP

Set-up for MDD is from 3PM-5PM. One volunteer is needed from each class – 2 per grade. Parents with pick-up trucks/trailers are especially encouraged to volunteer on Friday. Volunteers are also needed for MDD set up on Saturday from 7AM-9AM.

Friday 3-5 p.m.

1. John Duval

2. Brent Avery

Saturday 7-9 a.m.

1. Evan Davis
2. Sean O'Brien

6th (Saturday)

- MAGIC DRAGON DAY – Designated School Day (Bon Air Campus)

Kindergarten Maypole Dance: 9:30 a.m.

Field Games will immediately follow the Maypole Dance

Food Trucks Open: 10 a.m.

Booths Open: 11 a.m.

Booths Close: 2:00 p.m.

- Field Games

Each grade needs two Blue and two White team parent volunteer guides (one from each class) to lead their grade's team through the Field Day Games and Tug of War.

Two guides needed per grade, one from each class:

Blue:

1. Scott Whitaker
2. Ben Phillips

White:

1. John DuVal
2. Brent Avery

Photographers, one for each team per grade level:

Blue: Jennifer Jung

White:

- Booths

Each class in a grade is assigned a booth. One parent volunteer from each class serves as the booth coordinator and is responsible for opening and closing the booth and ensuring volunteers report for their shifts. (All games, supplies, and prizes will be provided by the MDD committee.) Parent volunteers sign up to

work at the booth, usually in half hour shifts. The booths open at 11 a.m. and close at 2 p.m.

Kindergarten: Cake Walk

Kiddie Games: TBD

1st grade - 7th Grades: Carnival Games

8th grade: TBD

Booth Coordinator: Sandy Myers

Time	Volunteer	Volunteer
11:00 – 11:30	Kurt Schuster	John Myers
11:30 – Noon	Keith Mitchell	Leesa Gregory
Noon – 12:30	Gus Mitchell	Alison Reining
12:30 – 1:00	Christine Isaacs	Christina Whitaker
1:00 – 1:30	Lisa Compton	John Myers
1:30 – 2:00		

Booth Coordinator:

Time	Volunteer	Volunteer
11:00 – 11:30	Carol DuVal	Kim Schwartz
11:30 – Noon	David Crawford	Peyton Wells
Noon – 12:30	Kim Boag	Laura Stewart
12:30 – 1:00	Shannon Norris	Hilary Dixon
1:00 – 1:30		
1:30 – 2:00	Anya Mills	

Clean Up Committee

- Parents with pick-up trucks/trailers are especially encouraged to volunteer.

- 2:00 - 3:30 p.m.
- 4 slots per calendar for grades 6-8

1. Sean O'Brien

2. Lili O'Brien

3.

4.

All Room Parents: Please email ALL MDD volunteers to
Kim Dobzyniak, kimmyd48072@yahoo.com

24th (Wednesday)

- HONORS ASSEMBLY: Bon Air Campus, 8:30 a.m. FOLLOWED BY 6th & 7th GRADE CLOSING PRACTICE. Volunteers are needed to transport students from Bon Air to Singleton after the Honors Assembly and closing practice. Please specify the number of students you can transport.

Drivers:

1. Laura Stewart (5)

2. Carol Duval (5)

3. Laura Worrel (4)

4. Diana Avery (5)

5. Tamara Broughton (5)

6. Fran McCloud (5)

7. Lisa Schuster (5)

8. Jennifer Jung (5)

9. Leesa Gregory (5)

10.

11.

12.

25th (Thursday)

- SMPA Spring Meeting

29th (Monday)

- MEMORIAL DAY: NO CLASSES

End-of-year Teacher Gift

The SMPA, in conjunction with the Activity Fee billed to the St. Michael's parents, provides the teachers with a \$100 gift at the end of the school year. No additional volunteers are needed for this in middle school.

JUNE

5th (Monday)

- EARLY DISMISSAL (LS: Noon / MS: 11:45)

6th (Tuesday)

- EARLY DISMISSAL (LS: Noon / MS: 11:45)

7th (Wednesday)

- CLOSING CEREMONIES: *St. Michael's Church, Parents and siblings invited. Please dress your child in Sunday clothes.*
- 6th and 7th Grades: 8:30 a.m.
- K, 1st and 2nd Grades: 9:30 a.m.
- 3rd, 4th and 5th Grades: 10:30 a.m.

CONTINUE BELOW FOR ADDITIONAL VOLUNTEER NEEDS. THANK YOU!

ADDITIONAL VOLUNTEER NEEDS
SPECIAL PROJECTS AND ACTIVITIES

YEARBOOK Editors: Jennifer Jung and Sandy Brooks

Please share your photographs during the year! Photos may be uploaded to the yearbook website: www.hjeshare.com. Enter school code 3042755 and follow the instructions. Photos may also be placed on a CD and turned in to either school office. Please mark the CD with “yearbook” and note the grade, the name and date of the event, and your name. Blank CDs are available in the SMPA room at the Lower School.

Class Editor(s):

1. Cindy Arnold
2. Jennifer Jung

Class editors assist the Yearbook Chairs with the following:

- Taking (or obtaining) class photos and uploading them to the yearbook library
- Preparing photo layout on class pages
- Making sure every child in the grade is represented on the pages;
- Proofreading class pages

PARENT SOCIALS

It's fun for parents to get together outside of school and away from the children, be it for coffee, or out to dinner. It's tradition to have a class cocktail party in the Fall, and other casual socials through the year. Socials are optional.

October: Jenny Courain

January:

February: Anya Mills

March:

April: Lauren Flood

ANNUAL AUCTION is jointly hosted by the SMPA and the Development Office. The Auction is February 11, 2017, at The John Marshall Hotel. Projects may be submitted per grade level or by individual classes. Each grade is encouraged to submit either one grade level project or two class projects. Each class receives \$100 reimbursement for materials, or \$150 for a grade level project. Please refrain from creating projects using students "faces" unless otherwise approved. Contact Class Projects' Chair, Calais Fitzmaurice (Benson) by email, calais.fitzmaurice@rich.frb.org, to receive project approval, to provide project descriptions or with any questions. (Room Parents: Please email Calais your class project coordinator's name)

Deadline for Auction Solicitations: October 14th

Deadline for Project Idea: October 21st

Deadline for Project Description: January 31st

Deadline for Class Project Completion: February 11th

Indicate if the project is for the grade or the class (if the project is for the class, then each class will need to have a coordinator and volunteers).

Class Project: Teacher Name _____ OR ___x_ Grade Level Project

Auction Project Coordinator(s): Diana and Brent Avery

(Room Parents: Please email Calais your class project coordinator's name - email above)

MONTHLY TEACHER/ADMIN TREATS – Parents provide treats for the teachers and administration at the Bon Air and Singleton Campuses. At the Bon Air Campus, food is set up in the LEGO Room. At the Singleton Campus, food is set up in the teachers' lounge. Please ask your volunteers to prepare for *24 teachers and staff at Bon Air and 15 at Singleton*. Finger foods

are best. Please remember to bring napkins and/or plates. To let the teachers and faculty know the “treat day” and location, leave a note in advance by the teachers’ mailboxes (Bon Air Campus) or the teachers’ lounge (Singleton Campus).

Assign two parents from each class (4 per grade) to provide treats. Please note: There are no teacher treats provided in September, April, or May. Monthly teacher treat responsibilities are as follows:

Bon Air Campus

October – Kindergarten

November – First Grade

December – Second Grade

January – Third Grade

February – Fourth Grade

March – Fifth Grade

Special Library Information

Singleton Campus

October - Sixth Grade

November - Seventh Grade

December - Eighth Grade

January - Sixth Grade

February - Seventh Grade

March - Eighth Grade

VOLUNTEER REQUEST AT SINGLETON CAMPUS:

Please consider assisting Mrs. Carpenter. She has requested volunteers to help shelve/straighten books and “bounce around some ideas.” The .5-1 hour before pick up on Mondays, Tuesdays, or Thursdays would be perfect. This is flexible, so once a week or every other week would work. Mrs. Carpenter will contact you to work out a schedule.

1. Laura Stewart

2.

CELEBRATE BOOKS @ SINGLETON - A decision has been made not to have book assemblies in middle school. Instead, Mrs. Carpenter is working on holding a separate middle school book fair. Details to come!

School-Wide Information and Policies

The purpose of these guidelines and policies is to foster a safe, inclusive, and supportive environment for St. Michael’s students to learn and grow.

Alcohol

Alcoholic beverages are not served at school events where students are present.

Christmas Gifts

St. Michael's stresses Christmas as a religious holiday. The School discourages gift giving at school among students outside of specific programs (e.g., chapel pals). If Christmas gifts are given, please consider homemade items such as baked goods, cards, small mementos, etc.

Children and parents are not expected to give teacher gifts.

Contributions to Class Activities

Party treats, special goodies, etc. are handled equally between the two classes of the same grade. Make volunteers aware of the volunteers for the other class so efforts are coordinated. The costs of the parties, play costumes, etc. are volunteer expenses. By equally assigning activities in your class, expenses are shared evenly. It is the parents' choice as to how much they choose to spend. *Parents should not solicit additional funds from parents or students without approval from Mary King Coleman.* Eighth grade graduation expenses should be kept to a minimum and cannot be billed or paid through the school's business office. (See "Fundraising and Solicitation" below.)

Dress Code

Please refer to the School Directory for information on the dress code. Note that for field trips and other St. Michael's activities, specific attire on occasion may be required (e.g., blazer/tie/dress shirt, skirts/dresses, etc.).

Email

Use of individual and group email addresses – including "reply all" emails – is restricted to communications about St. Michael's activities.

Fundraising and Solicitation

Each year St. Michael's receives a broad base of support from parents, alumni, past parents, grandparents and friends for the Annual Fund and capital campaign initiatives. Like most independent schools, tuition alone does not cover the total costs involved with educating our students. Philanthropic gifts provide the additional resources needed to meet ongoing expenses. Parent participation is a strong indicator of overall support for the School and is often a crucial factor in securing funding from foundations. All fundraising and community service projects either by parents, students or teachers, must have prior approval by the Development Office. Solicitation of money *or items* from students or parents *without prior approval of the Development Office* is against school policy, *regardless of the purpose of the solicitation.*

Personal Parties

Please encourage your child to be thoughtful and sensitive, and as inclusive as possible in social activities. With that in mind, invitations to personal parties are not to be distributed at school

unless the entire class is invited. Additionally, students attending school events or activities immediately preceding or following school events as “couples” can make such events socially challenging.