



St. Michael's Episcopal School

OUTDOOR EDUCATION COORDINATOR POSITION

St. Michael's Episcopal School seeks a qualified Outdoor Education Coordinator for the 2017-2018 academic year. This is a ten-month position beginning in August. This position will accompany a full-time middle school teaching position and is intended as the Coordinator's main co-curricular responsibility, similar to an athletic director.

The Coordinator's primary responsibilities will be as follows.

- Direct the School's outdoor education programs, which currently include on-site mountain biking and canoeing as well as off-site camping and ropes course activities, all for middle school students.
- Pursue opportunities to grow and strengthen outdoor education at St. Michael's into a cohesive K-8 program which leverages the School's unique setting to serve its mission. These opportunities may include, but are not limited to:
 - including lower school students in the program,
 - weaving outdoor education into the core curriculum,
 - partnering with vendors and organizations to enhance the program,
 - building out and helping to oversee the School's outdoor education infrastructure, and
 - developing outdoor education summer programs.

In pursuit of these responsibilities the Coordinator will also do the following.

- Work with the Headmaster and Director of Curriculum, Instruction and Assessment to hire, train, and support faculty and staff involved in the outdoor education program.
- Manage staff and vendors to ensure the outdoor education program serves the School's mission, supports its curricular objectives, and meets its standards.
- Communicate effectively with students' families and faculty regarding program details and individual student needs.
- Manage the outdoor education capital and operating budget to promote a vibrant program.

The successful candidate will...

- have a minimum of 10 years of experience as a teacher/coach/guide in outdoor education;
- possess excellent verbal and written skills as well as the ability to communicate effectively with students, parents and colleagues;
- be prepared to teach classes in a middle school which employs the International Baccalaureate Middle Years Program, emphasizing interdisciplinary learning to assist students in making practical connections between their studies and the real world; and
- a bachelor's degree in education or a related field. An advanced degree is preferred, though not required.

The ideal candidate will have...

- a love of working with children and those who work with children;
- a clear understanding of best practices in the area of outdoor education;
- a deep understanding of, and experience with, outdoor education program design and implementation;
- an educational philosophy which places students at the center of the learning process, fostering students' curiosity, love of learning, and character development;
- the skills and experience necessary to effectively manage staff and vendors;
- a vision for what St. Michael's outdoor education program can be in the years ahead; and
- the entrepreneurial spirit, creative mind, and organizational skill to make this vision a reality.

Opened in 2008, St. Michael's unique 70-acre **Singleton campus** is located at 10550 Hobby Hill Road in Richmond and represents nearly boundless and largely untapped potential. Among its assets are:

- a classroom building housing a library, cafeteria/performance space, 12 classrooms, and offices;
- a gymnasium housing a regulation size basketball court and additional spaces;
- a full-scale playing field plus auxiliary flat land totaling 1.75 acres;
- an outdoor classroom;
- a lake fed by two cascading streams;
- a dam draining to the James River approximately $\frac{3}{4}$ of a mile from campus;
- small-scale rock face; and
- largely wooded terrain with topography ranging from 190 feet to over 300 feet above sea-level.

A map of the campus can be found at: <https://goo.gl/GH0O9d>

Founded in 1957, St. Michael's is a K-8 co-educational community small enough (approx. 370 students and faculty-staff of 45) for adults and children to know one another, but large enough to provide exciting curricular and co-curricular opportunities. The Lower School (K-5), which serves approximately 235 students, is located on the fourteen-acre Bon Air campus. The Middle School (6-8), which serves approximately 135 students, is located on the nearby 70-acre Singleton campus. St. Michael's is accredited by the Virginia Association of Independent Schools (VAIS) and a member of the National Association of Independent Schools (NAIS). St. Michael's values diversity as an important element of serving our mission and thus the School considers applicants for all positions without regard to race, color, religion, sex, sexual orientation, national origin, age, marital or veteran status, disability, or any other legally protected status.

Candidates should forward a cover letter, resume, and educational philosophy to employment@stmschool.net.